

**From:** [Smith, William R. \(Randy\)](#)  
**To:** [Houston, Patricia](#)  
**Cc:** [Smith, William R. \(Randy\)](#); [Newhouse, Melissa A.](#); [Rathman, James F.](#); [Fink, Steven](#); [Vankeerbergen, Bernadette](#); [Jenkins, Mary Ellen](#); [Heysel, Garrett](#); [Shanda, Mark](#); [Moddelmog, Debra](#); [Wanzer, John](#); [Carlson, Wayne](#); [Myers, Brad](#); [Lowry, Debra](#)  
**Subject:** Professional Writing Minor  
**Date:** Wednesday, December 10, 2014 2:24:15 PM  
**Attachments:** [image001.png](#)

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Patricia:

The proposal from the College of Arts and Science to revise the undergraduate minor program in Professional Writing, was approved by the Council on Academic Affairs at its meeting on December 3, 2014. Thank you for attending the meeting to respond to questions/comments.

No additional level of review/approval is necessary. This action will be included in the Council's next Annual Activities Report to the University Senate (June 2015).

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions, please contact the Chair of the Council, Professor Jim Rathman (.1) or me.

It was very clear to everyone in attendance that your commitment to this program is exceptionally strong. Thank you for it.

Randy



**W. Randy Smith, Ph.D.**

Vice Provost for Academic Programs

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